



<b>Committee/Task Force:</b>	Communication		
<b>Date of Meeting:</b> (MM/DD/YYYY)	07/07/2020	<b>Time:</b>	10:00am
<b>Minutes Prepared By:</b>	Maddy Kline (Court Intern)	<b>Location:</b>	Remote

**5. New Business/Presentations**

Topic	Main Points	Recommendations/Decisions
CISC meeting mainly involved COVID discussions	Used different remote capabilities for recent meetings- updates on COVID and children	
Equity guide to decision-making	Tool for decision-makers to use; on the agenda for CISC August 19 meeting to be formally adopted	
Annual Report text has been drafted	Hoping to have feedback, approval by Friday (7-10). Document will then move forward with design	We have photos to include of CISC meetings, but not task forces; reminder to have task forces take photos.
Equity common language definitions document	Text has been approved, design needs to be improved.	Ben agrees to help with design.
Membership	Need more legislative members; next meeting is Sept. 17, then Nov. 12; unclear if it will be remote or in-person	Zach will take photos of CISC meeting if in-person; reminder to take screenshots if it is remote.

**6. Action Items (Include recommendations/queries for Executive Committee)**

Action	Responsibility	Due Date
Provide feedback on annual report by Friday	All	07/10/2020
Brainstorm potential organizations, legislative members to contact for membership.	All	Due at next meeting

**7. Adjournment**

Action	Time

**8. Next Meeting**

<b>Date:</b> (MM/DD/YYYY)	09/17/2020	<b>Time:</b>	10:00am	<b>Location:</b>	TBD at meeting
<b>Topics/Objective(s):</b>					